

Fern Ridge Library Board of Directors Meeting
Draft Minutes 3/12/08 7:00 P.M.
Approved 4/9/08

Board Members: Chair, Earle Ellson ED.D, Steve Recca, Robert Hladky,
Juli Cornett and Pat Broome

Staff: Director, Colin Rea, Business Manager, Fred Welding,
Recording Secretary: Joyce Bilderback

OPENING

Call to Order

Chair, E. Ellson, called the meeting to order at 7:03 p.m.

Review Agenda

E. Ellson asked that an item regarding recognizing Keyte Hladky for her years of service on the Board be added to the Agenda.

Minutes

The Board meeting minutes of February 13, 2008 were approved as printed.

Correspondence

C. Rea received a letter of resignation from Christine Atkinson, Youth Services and Volunteer Coordinator. Christine has accepted a new position in Indiana. Her last day of work at the Fern Ridge Library will be Wednesday, March 26, 2008. She has prepared the 2008 summer reading plan for her replacement. C. Rea and the Board members stated that C. Atkinson has done an excellent job during her 7 years of service. An open house will be held on March 22 from 4:00-5:00 p.m. in the Konnie Room to bid farewell to Christine and to wish her well.

Juli Cornett stated that she has a DVD containing all the classes that were presented at the SDAO conference in February and offered the loan of this disc to any of the Board members or staff who are interested.

ITEMS OF BUSINESS

Future Budget and Levy Discussion

F. Welding presented some preliminary budget figures for 2008-2009. He stated that the annual Budget Committee meeting will be held on Wednesday, April 23 at 7:00 p.m. in the Konnie room. Board attendance is required at this meeting. Following the Budget Committee meeting, Mr. Welding will be able to provide definite budget figures on which the tax levy amount can be determined. The Board discussed the levy and will continue this discussion at the next Board meeting.

Retention Policy for Library History

C. Rea researched other libraries' policies regarding retention of historical items and provided some printed results from this effort. He said that the "bottom line" is there seems to be no set policy among the libraries about the retention of historical items. He received some helpful suggestions from Anne

Retention Policy for Library History (continued)

Hall, Director of the North Lincoln County Historical Museum. S. Recca volunteered to write a brief policy on Fern Ride Library Historical Items Retention and present it to the Board for consideration. C. Rea discussed the possibility of purchasing a scanner for the purpose of scanning historical items brought in by patrons, and storing that digitalized collection at the library.

Recognition of Keyte Hladky

The Board discussed possible ways to recognize K. Hladky for her many years of service on the Fern Ridge Library Board. S. Recca and R. Hladky will work together on this project and report back to the Board.

REPORTS**Chair – E. Ellson**

E. Ellson submitted a written report.

Director – C. Rea

C. Rea submitted a written Director's report. He discussed library use statistics, possible "weeding out" in the non-fiction area, and reviewing Large Print book usage. He noted that adult book circulation has decreased, except in the new book section. He suggested suspending late fines on fiction books from the "old book" section checked out during the coming summer. This might increase adult reading circulation.

S. Recca suggested the possibility of opening the library the first Monday of each month during the summer. This item will be placed on the agenda for the April Board meeting.

Financial – F. Welding

F. Welding submitted a written Financial Report. There were no questions

Foundations and Grants - E. Ellson

E. Ellson submitted a written report. He stated that Renovation 2008 is progressing. He distributed a "*Renovate 08: Growing With Our Community*" brochure which the Foundation had produced. The Board agreed that the brochure was well done—informative and attractive.

Friends of the Library – E. Ellson

E. Ellson stated that Friends of the Library continues to provide its support role. P. Broome stated that the Friends of the Library book sale would be held Friday and Saturday, March 14 and 15.

LCOG - S. Recca

S. Recca submitted a written report on the LCOG board meeting held February 28, 2008.

Chair, E. Ellson, adjourned the meeting at 8:37 p.m.

Respectfully submitted,

Joyce Bilderback
Recording Secretary

The next regularly scheduled Board meeting is Wednesday, April 9, 2008 at 7:00 p.m.