

Fern Ridge Library Board of Directors Meeting
Draft Minutes **1/14/09**
Approved 2/11/2009

Board Members: Chair, Pat Broome, Earle Ellson ED.D, Robert Hladky,
Steve Recca (Excused)

Staff: Director, Colin Rea; Business Manager, Fred Welding,
Recording Secretary: Joyce Bilderback

OPENING

Call to Order

Chair, P. Broome, called the meeting to order at 7:01 p.m.

Review Agenda

R. Hladky had some questions pertaining to the Inclement Weather Policy. F. Welding suggested that the Inclement Weather Policy be added to the Agenda under Items of Business.

Review Minutes

The Board meeting minutes of 12/10/08 were approved as presented.

Correspondence

F. Welding stated that he had received a letter from LCOG announcing the Annual Appreciation Dinner, to be held on January 22, 2009 at Lane Community College, Building #19. The cost is \$33.

ITEMS OF BUSINESS

Review Director's Employment Agreement

The Board received a copy of the Director's Employment Agreement. A discussion followed. F. Welding suggested that each Board member review this agreement and bring any questions or suggested changes to the February Board meeting. Mr. Welding also suggested that an Executive Session be held at the end of the February Board meeting for the purpose of discussing the Director's Employment Agreement.

- **It was the consensus of the Board that an Executive Session be held on February 11, 2009 at the end of the Board meeting. The Executive Session will be announced according to the law.**

Staff Evaluation of the Library Director

Chair, P. Broome received copies of the completed staff evaluation forms and will compile this information and report the results to the Board.

OSEA Contract – current contract expires 06/09

F. Welding will contact Karol Ostby of the OSEA to set up a preliminary meeting to start the renewal process regarding the OSEA Contract. The Board will continue the review of this contract at the February 11, 2009 Board Meeting.

SDAO Conference – who will attend

F. Welding stated that he will need the names of those who plan to attend the SDAO Annual Conference on February 6-8. Those committing to attend are P. Broome, E. Ellson and F. Welding. SDAO has offered one free registration to each of the districts.

SDAO Best Practices/Personal Auto Use

At the January, 2009 Board meeting, F. Welding provided a written document stating SDAO policy on use of personal autos for the purpose of conducting Library District business. E. Ellson stated that he had contacted the SDAO office asking for clarification on portions of this document. The Board discussed this policy and agreed to continue the discussion at the next Board meeting.

Board Member Search

C. Rea stated that there have been no applications received for the Library Board position. An announcement has been published in the *West Lane News* under Library News and application forms were placed in the library.

- **It was the consensus of the Board to announce the Board Member vacancy in the classified section of the *West Lane News* as well as under community news, and on the library reader board.**

Board members were encouraged to speak to persons who might be interested in filling this position.

Inclement Weather Policy

C. Rea read the Inclement Weather Policy guidelines document. Following a discussion, the consensus of the Board was to make no changes to this policy.

REPORTS**Chair – P. Broome**

P. Broome submitted a written report.

Director – C. Rea

C. Rea, director, submitted a written report.

Mr. Rea stated that a young girl came into the library recently, reporting that she had been threatened in the entry of the library. Her parents were immediately called, as well as law enforcement.

Mr. Rea suggested that the Board consider the advisability of installing security cameras.

Financial – Fred Welding

F. Welding mailed a written report.

Mr. Welding stated that a representative from SDAO will be at the library for a Safety Inspection.

He also stated that a former library employee has filed a Worker's Compensation claim, and that he and the Director and the head grounds person had all spoken to the attorney representing the SDAO (and us).

He reported that 1,472 hours have been donated by 95 volunteers to date.

Foundation & Grants – E. Ellson

E. Ellson stated that, due to the present economy, fund raising for Renovation 8 has been extended for six months, through June, 2009. To date, \$156,000 has been raised. “Adopt-a-Shelf” has been quite successful.

Mr. Ellson asked the Board if it would be acceptable to share information with other organizations about how the library has conducted fund raising. The Board agreed that sharing this information would be acceptable.

Friends of the Library

P. Broome stated that the Friends of FRL held their quarterly meeting on January 10, 2009. The next Friends newsletter will be published on March 1, prior to the next quarterly book sale to be held on March 6 and 7.

Ms. Broome announced that this year’s Friendfest, to be held August 29, 2009, will be the final one.

Chair, P. Broome adjourned the meeting at 8:15 p.m.

Respectfully submitted,

Joyce Bilderback
Recording Secretary

The next regularly scheduled meeting is Wednesday, February 11, 2009, at 7:00 p.m.