

Fern Ridge Library Board of Directors Meeting  
Draft Minutes **4/08/09**  
Approved 5/13/09

**Board Members:** Chair, Pat Broome, Robert Hladky, Steve Recca  
Earle Ellson ED.D

**Staff:** Director, Colin Rea; Business Manager, Fred Welding,

**Recording Secretary:** Joyce Bilderback

**Patrons:** David Northey, Board Applicant, and Tina Northey

## **OPENING**

### **Call to Order**

Chair, P. Broome, called the meeting to order at 7:02 p.m.

### **Review Agenda**

There were no changes to the agenda.

### **Review Minutes**

The Board meeting minutes of 3/11/2009 were approved as corrected.

## **ITEMS OF BUSINESS**

### **Board Application Review**

The Board conducted an interview with Board applicant, David Northey. Following this interview, the consensus of the Board was to appoint Mr. Northey to the Fern Ridge Library Board of Directors.

- **Steve Recca moved to accept the Board member application of David Northey and appoint Mr. Northey a member of the Fern Ridge Library Board of Directors. Earle Ellson seconded the motion. Motion approved unanimously.**

### **Oath of Office**

David Northey took the Oath of Office as a newly appointed member of the Fern Ridge Library Board of Directors.

The Board members welcomed David Northey to the Board.

The Board members shared information with Mr. Northey regarding Board procedures and policy. F. Welding will notify the Board of Elections that Mr. Northey has been appointed to the Board.

### **Board Chair as “Spokesperson” Authorization**

The Board discussed authorizing Board Chair, Pat Broome, as spokesperson for the Board on occasions when a spokesperson is required, such as speaking to the press.

S. Recca stated that since Library policy listed this as one of the duties of the Board Chair, authorization is not necessary.

Ms. Broome stated that she is willing to carry out the duties of Board spokesperson.

**OSEA Contract Negotiations (Schedule who and when)**

P. Broome read a letter from Carol Ostby of OSEA. The letter stated that OSEA wished to set up a meeting with the Board for the purpose of discussing OSEA Contract Negotiations. Two dates were suggested: April 27 or May 4, 2009.

The Board discussed matters pertaining to this meeting and it was the consensus of the Board that two Board members should attend this meeting to represent the Board.

- **Earle Ellson moved to form a Contract Negotiations Team consisting of Pat Broome and Steve Recca. to attend the OSEA Contract Negotiations meetings and report back to the Board at scheduled Board meetings, until the Contract Negotiations have been finalized. B. Hladky seconded the motion. Motion carried unanimously.**

Steve Recca and Pat Broome stated that they could attend an OSEA Contract Negotiations meeting on **May 4, 2009.**

As required by SDAO policy, B. Hladky will notice an Executive Session for each monthly Board meeting until the labor negotiations are finalized.

S. Recca agreed to draft a letter to OSEA stating the Board's decision regarding the OSEA Contract Negotiations. Mr. Recca will bring the letter to P. Broome for her approval and signature.

**Business Manager Contract/PERS Status**

F. Welding requested that this item of business be tabled until the next Board meeting. The Board agreed to place this item on the Agenda for the next Board meeting.

**Policy Manual Review (Ongoing)**

S. Recca suggested that the Policy Manual Review follow *Reports* on the Agenda of each Board meeting, rather than being placed under *Items of Business*. The Board agreed to this change.

**Distribution of Library Materials to Public Schools**

C. Rea stated that a letter had been received from the Fern Ridge School District regarding the requirement of background checks for any person delivering materials from the Fern Ridge Library. The Board discussed this matter. F. Welding proposed that a resolution be drafted regarding background check requirements. S. Recca will call SDAO for proper Resolution language.

- **Steve Recca moved that the Fern Ridge Library Board adopt a policy for conducting a background check, through SDAO'S service, for library employees. David Northey seconded the motion. Motion approved unanimously.**

S. Recca recommended that Director Colin Rea order the background checks. C. Rea stated that he will order the background checks.

**REPORTS****Chair – Pat Broome**

P. Broome stated that she had attended the meetings of Friends of the Library and the Library Foundation.

**Director – Colin Rea**

C. Rea presented a written report. He stated that after the writing of this report, the copier and the label printer broke down and there were some computer issues. These problems have been resolved. He stated that local author John Daniels will do a reading and signing of his new book on Thursday, April 16, at 7:00 p.m. in the Konnie room. He commended the library staff on their great job performance. Mr. Rea will draft a letter to the City of Springfield Library expressing appreciation for technology shared with Fern Ridge Public Library.

**Financial – Fred Welding**

F. Welding mailed a Financial Report.

Mr. Welding stated that a contract has been signed with Harvey & Price for maintenance of the HVAC.

**Foundation & Grants**

P. Broome attended the Foundation meeting.

She stated that there will be a P2R meeting on April 29 to discuss the status of the Renovation campaign. C. Rea has been asked to prepare information regarding renovation priorities.

**Friends of the Library – P. Broome**

P. Broome listed some of the plans for the Friendfest which will be held August 29, 2009.

**Grounds – Bob Hladky**

B. Hladky stated that the Grounds Committee will meet on Friday, April 17 at 11:00 a.m. They will discuss paint colors for the library building and plans for a work party.

**Community Organizations**

E. Ellson discussed some of the community organizations, such as the Community Chest. He also spoke of some community activities and stated that the Garcia Center has plans for a new building and the Art group has been quite successful.

Chair, P. Broome adjourned the meeting at 9:07 p.m.

Respectfully submitted,

Joyce Bilderback  
Recording Secretary

**The next regularly scheduled meeting is Wednesday, May 13, 2009, at 7:00 p.m.**