

Fern Ridge Library Board of Directors Meeting  
Draft Minutes **3/11/09**  
Approved 4/08/09

**Board Members:** Chair, Pat Broome, Robert Hladky, Steve Recca  
Earle Ellson ED.D (excused)

**Staff:** Director, Colin Rea; Business Manager, Fred Welding,  
**Recording Secretary:** Joyce Bilderback

## **OPENING**

### **Call to Order**

Chair, P. Broome, called the meeting to order at 7:08 p.m.

### **Review Agenda**

P. Broome asked that *P2R* be added under Items of Business  
S. Recca asked that *Policy Manual Review* follow **Reports**

### **Review Minutes**

The Board meeting minutes of 2/11/2009 were approved as presented.

### **Correspondence**

Board members received a letter from the Lane County Commissioners.  
C. Rea received a letter from the Fern Ridge Library Foundation concerning Phase 2 Renovation.

## **ITEMS OF BUSINESS**

### **Review of Board Applications**

C. Rea stated that a Board of Directors Application had been received. At the Board's request, C. Rea will contact the applicant and invite him to the next Board meeting.

### **Director's Contract**

F. Welding explained the terms of the renewed Director's contract. The Board discussed the terms of the contract which will be effective on July 1, 2009 and will extend for three years. Mr. Welding will prepare a final draft of the contract to be presented at the next Board meeting.

### **Director Review**

P. Broome provided a summary of the Board's written forms evaluating Colin Rea's performance as Fern Ridge Library Director. The Board reviewed this summary and noted some needed changes and corrections. Ms. Broome will present the corrected summary at the next Board meeting. The Board commended Mr. Rea for his excellent job performance as Library Director.

**P2R (Phase 2 Renovation)**

C. Rea stated that he had received a letter from the Fern Ridge Library Foundation stating that \$157,588 has been raised in gifts and pledges, however, \$59,000 in pledges are still outstanding, leaving \$98,588 cash on hand. Due to economic conditions, the Foundation Board is considering suspending the fundraising campaign in June and reviewing options and the library's priorities. The Foundation is requesting that the Library Board take action to review and prioritize the goals of P2R.

S. Recca recommended that a meeting of the P2R Committee be held to discuss the library's renovation priorities. P. Broome stated that she will call P2R Committee members to inform them of a Committee meeting on Wednesday, April 29 at 7:00 p.m. in the Konnie Room. C. Rea will prepare a renovation priority list which will be discussed with the Committee. S. Recca stated that he is willing to continue serving on the Committee but will be unable to Chair this committee.

**Budget Committee**

Mr. Welding will call Budget Committee members to ask if they are willing to continue to serve on this committee.

**Business Manager's Contract**

F. Welding discussed terms and requested changes in the Business Manager's Contract.

- **Steve Recca moved to include the suggested terms as presented by F. Welding, Business Manager, in the renewed Business Manager's Contract. R. Hladky seconded the motion. Motion approved unanimously.**

Mr. Welding will prepare a final draft of the Business Manager's contract to present to the Board at the next Board meeting.

**REPORTS****Chair – Pat Broome**

P. Broome stated that she had attended the Fern Ridge Library Foundation Committee meeting. P2R was discussed at this meeting.

**Director – Colin Rea**

C. Rea presented a written report. He stated that the first-ever computer class provided by the library was a success. A second class was added. Patrons were led through the process of logging into the public workstation, accessing the internet and using a search engine. He stated that a Job Search Workstation will soon be completed. He stated that the library has been very busy with an increasing number of patrons.

**Financial – Fred Welding**

F. Welding mailed a written Financial Statement.

Mr. Welding reported that the proposed 3% increase in LCOG dues had been rescinded. He also reported that 101 volunteers have donated 1,902 hours in this fiscal year to date.

**LCOG – S. Recca**

S. Recca stated that he had attended the LCOG meeting and discussed some of the topics presented at this meeting.

**Friends of the Library – P. Broome**

P. Broome stated that she had worked at the Friends of the Library Book sale. Proceeds from the book sale have not yet been reported.

**Grounds – Robert Hladky**

R. Hladky stated that a “Board Walk” through the library grounds will be scheduled in the spring. C. Rea stated that he had contacted the library’s architect regarding recommendations for paint colors for the exterior of the library building. The architect had no color recommendations but suggested that the trim should be a different color than the rest of the building.

The consensus of the Board was that the Grounds Committee select two different paint color combinations to present to the Board. R. Hladky will inform the Grounds Committee of the Board’s direction.

**Policy Manual Review – S. Recca**

S. Recca reviewed suggested changes to the Policy Manual. The Board discussed these changes. The Policy Manual Review will continue in future Board meetings until completed.

Chair, P. Broome adjourned the meeting at 9:30 p.m.

Respectfully submitted,

Joyce Bilderback  
Recording Secretary

**The next regularly scheduled meeting is Wednesday, April 8, 2009, at 7:00 p.m.**