

Fern Ridge Library Board of Directors Meeting
Minutes **8/12/09**
Approved 09/09/09

Board Members: Chair, Pat Broome, Steve Recca
Earle Ellson ED.D, David Northey
Robert Hladky

Staff: Director, Colin Rea; Business Manager, Fred Welding,
Recording Secretary: Joyce Bilderback

Patrons: Dan Caplis, Treasurer, Fern Ridge Library Foundation Board
Carl Sherwood, Dave Guadagni, Robertson Sherwood Architects

OPENING

Call to Order

Chair, P. Broome, called the meeting to order at 7:01 p.m.

Review Minutes

The Board meeting minutes of 7/08/09 were approved as printed.

ITEMS OF BUSINESS

Fern Ridge Library Foundation Report – Dan Caplis

Dan Caplis, Treasurer, Fern Ridge Library Foundation, stated that \$162,000 had been raised toward Renovation 08, Phase 2. These funds will be made available to the Fern Ridge Library District as needed for the Renovation project. Mr. Caplis requested that the Board take action to begin renovation as soon as possible. He stated that the Foundation Renovation Fundraising Campaign will continue in a limited fashion. The next Foundation meeting will be Monday, August 17. Mr. Caplis excused himself from the Library Board of Directors meeting at 7:12 p.m.

Robertson Sherwood Architects – Carl Sherwood, Dave Guadagni

Carl Sherwood and Dave Guadagni confirmed that they are willing to present a proposal to the Library Board of Directors for their architectural services for the renovation project. Sub-contracting issues and securing of bids were discussed. S. Recca will consult the public contracting rules. Upon receiving necessary information, Robertson Sherwood Architects will draw up a proposal and present it to the Board as soon as possible. R. Hladky will post a Board Meeting date of Wednesday, August 26, 2009, at 7:00 p.m. This meeting will take place if the architects' proposal is completed. Regarding securing a contract with Robertson Sherwood Architects, S. Recca announced a possible conflict of interests. Mr. Sherwood and Mr. Guadagni excused themselves from the meeting.

Painting of Library Building

R. Hladky stated that the Grounds Committee had selected two choices of paint combinations for the painting of the library. A sample of these two combinations had been painted on a small outbuilding. The Board viewed these samples and stated their preference for "Rich Georgia Clay" for the main color and "Fine Wine" for the trim.

Review/Adopt Board Calendar 2009-2010

The Board reviewed and discussed the Board Calendar for 2009-2010.

- **Steve Recca moved to adopt the Board Calendar for 2009-2010 as amended. E. Ellson seconded motion. Motion carried unanimously.**

Review/Adopt Annual Goals for 2009-2010 and Review of

S. Recca suggested that the review of the Annual Goals include a review of the Strategic Plan at the same time. The Board discussed and reviewed these documents and agreed on some needed amendments.

- **S. Recca moved to adopt the Annual Goals for 2009-2010 as amended. E. Ellson seconded motion. Motion carried unanimously.**

Review/Adopt Budget Calendar for 2009-2010

The Board discussed the Budget Calendar and Budget Committee membership terms. Marion Esty has agreed to fill the vacancy left by Jim Petty. Mr. Petty, whose term expires in 2011, verbally announced his resignation due to illness. R. Hladky will request a written document from Ms. Esty, stating her agreement to complete Mr. Petty's term. The Board will express their appreciation to Jim Petty for his years of service. The terms of committee members, Nan Muir and Andy Clark expired June 30, 2009. S. Recca will ask Ms. Muir and Mr. Clark if they are willing to continue as Budget Committee members. The term of Pam Zeller, expires June, 2010 and the term of Jennifer Chambers expires June, 2011.

- **S. Recca moved to adopt the Budget Calendar for 2009-2010. E. Ellson seconded motion. Motion carried unanimously.**

Review District Affiliations

The Board reviewed the 2009-2010 District Affiliations and Standing Committees. It was noted that under Standing Committees, Greg Mock should be removed from Grounds Committee and placed on the Safety Committee and Barbara Brutschy should be removed from the Safety Committee and placed on the Grounds Committee.

OSEA Contract

Some typographical errors were noted in the *OSEA Collective Bargaining Agreement, 2009-2012, between the Fern Ridge Library District and OSEA Chapter # 39*. The Board members agreed to take a copy, individually proofread and bring back to the September 9, 2009 Board meeting.

REPORTS**Chair – Pat Broome**

P. Broome stated she had been involved with OSEA labor negotiations, Friends of the Library and Friendfest. Elvin Edwards has been elected president of Friends of the Library, following the resignation of former president, Shirley Overed. Revised Bi-Laws of Friends of the Library will be voted on in October. The Friendfest will be on August 29. The next Friends meeting will be October 10 at 11:00 a.m.

Director – Colin Rea

C. Rea presented a written report. He stated that he will not be able to attend the September 9 Board meeting but will ask Assistant Director, Laura Blankenship, if she can attend in his place.

Financial – Fred Welding

F. Welding mailed a Financial Report. There were no comments or questions. He stated that there will be a 1% increase in staff health insurance.

Foundation & Grants – E. Ellson

Fundraising for Renovation 08 will continue.

LCOG – S. Recca

S. Recca received an email from LCOG announcing a planning session in September, and soliciting “Level of Importance” issues and ideas for the benefit of the community. Mr Recca believes that the subject of communication should be addressed, particularly in regard to utilizing the fiber optic drops which are already in place to aid communication infrastructure county-wide. R. Hladky stated affordable transportation for the community should also be considered.

Chair, P. Broome adjourned the meeting at 9:15 p.m.

Respectfully submitted,

Joyce Bilderback
Recording Secretary

Tentative meeting, Wednesday, August 26, at 7:00 p.m.

The next regularly scheduled meeting is Wednesday, September 9, at 7:00 p.m.