

## **COLLECTION MAINTENANCE**

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The collection is maintained and weeded through an ongoing process of collection analysis. Older items are repaired, withdrawn, or replaced based on the following:

- The needs and interests of the community
- Number of circulations and requests
- Availability of similar materials in the collection
- Affordability
- Physical condition and age of the item
- In-print status
- Appearance in standard lists
- Available space
- Availability at other local libraries

Items discarded are given to the Friends of the Fern Ridge Library for their book sales. The library will not withdraw an item simply because a patron or staff wishes to purchase it.