

Fern Ridge Library Board of Directors Meeting  
Wednesday August 11, 2021  
Meeting conducted virtually via ZOOM

**Board Members:** Erik Carlstrom; Bri Piccioni; Olivia Johnson; Jerri Moore; Olivia Johnson  
Absent, excused: Steve Recca

**Staff:** Director: Colin Rea Business Manager: Lesley Steppan

**Public:** None

## **OPENING**

### **Call to Order**

Chair, Erik Carlstrom, called the meeting to order at 7:05 pm.

### **Review agenda**

Chapter 2 of Policy Review – additional discussion

### **Review minutes**

It was remarked upon by Erik Carlstrom that Director Colin Rea has reverted to a misspelling of his name.

Bri Piccioni made a motion to accept the minutes as amended. Motion seconded by Jerri Moore. With no further discussion, the motion passed unanimously.

### **Hearing of Patrons**

None present.

### **Correspondence**

None.

## **ITEMS OF BUSINESS**

### **District Affiliations**

The 2020-2021 District Affiliations were discussed and changes made to reflect the current make-up of the Board. Returning board member Steve Recca should have known better than to be absent for this particular meeting, but his fellow board members were compassionate and did NOT volunteer him for everything, except LCOG and grounds committee. A copy of the updated board affiliations will be included in the September board packet.

### **COVID Service Levels**

Director Colin Rea reported that there are no changes to the service levels since the last meeting other than the return of the state mandate regarding mask use, but due to the Delta variant there may be some coming. There has been a 30 minute time limit imposed on the use of the conference room by patrons.

## **REPORTS**

### **Chair**

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Erik Carlstrom continues to monitor the case counts and spread of COVID. Things are not looking great in Lane County at present. There were many positive comments on Facebook about Library used as a cooling center and the masking rules.

**Director**

A written report was included in the August board packet.

**Financial**

Business manager Lesley Steppan reviewed the July financial report. As it is the first month of the fiscal year, there is little to comment upon.

**Foundation & Grants**

Nothing to report.

**Grounds**

Nothing to report.

**LCOG**

Nothing to report.

**Art**

Nothing to report.

**Technology**

Nothing to report.

**POLICY REVIEW**

Chapter 2 was discussed regarding unexcused absences by Board members. The board read aloud and reviewed chapter 4.01 through 4.03E. In section 4.01A, change “mailed” to “distributed”. In section 4.01B delete “simultaneously distributed”. In section 4.03B, add “gender or sexual orientation”. In section 4.03D a review of other entities is in order to see what they have regarding electronic meetings. Section is to be retitled “Virtual Meetings”. In section 4.03E SDAO says you can’t declare two missed meetings by a Board member without notification as a vacant position. It would be a recall or resignation only. Delete this section. Discussion was stopped at 4.01F.

**FOR THE GOOD OF THE ORDER**

Jerri Moore will be having hip surgery in September so will miss the board meeting.  
Erik Carlstrom will turn an age greater than 35 and less than 90 on August 27.

Chair Erik Carlstrom adjourned the meeting at 7:56 pm.

Respectfully,  
Colin Rea, Library Director