

FERN RIDGE LIBRARY DISTRICT
Fiscal Year 2017 - 2018 Budget

2014-2015 ACTUAL	2015-2016 ACTUAL	2016-2017 ADOPTED	DESCRIPTION	2017-2018 PROPOSED	2017-2018 APPROVED	2017-2018 ADOPTED
GENERAL FUND						
<u>RESOURCES</u>						
338,975	260,568	348,007	Cash on Hand	423,630	478,630	478,933
11,157	10,770	9,500	Prior Years Taxes	9,200	9,200	9,200
2,814	3,360	3,000	Out of District Patrons	3,500	3,500	3,500
15,434	13,383	12,000	Fines & Fees	13,000	13,000	13,000
3,311	3,523	3,200	Interest Income	5,600	5,600	5,600
349	404	400	In Lieu - Electric Co-op	400	400	400
1,860	1,765	-	Grants: OR State Library / OR Country Fair	1,676	1,676	1,676
(765)	9,582	-	Forest Products Revenue	-	-	-
3,010	360	-	Donations - Miscellaneous	-	-	-
1,346	2,400	-	Donations - Friends - SRP	-	-	-
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377,491	306,115	376,107	Total Resources	457,006	512,006	512,309
			Except Taxes to be Levied			
473,032	493,683	---	TAXES RECEIVED	---	---	---
---	---	506,000	TAXES NECESSARY TO BALANCE	626,000	626,000	626,000
850,523	799,798	882,107	TOTAL RESOURCES	1,083,006	1,138,006	1,138,309

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<u>EXPENDITURES</u>						
<u>Personnel Services</u>						
F.T.E. Employees: 6.30						
253,599	214,316	224,830	Salaries	246,990	246,990	246,990
149,926	112,664	121,423	Benefits	134,372	134,372	134,372
-	-	1,000	Unemployment	1,000	1,000	1,000
-	-	100	Personnel Background Review	100	100	100
403,525	326,980	347,353	Total Personnel Services	382,462	382,462	382,462
<u>Materials & Services</u>						
31,237	15,767	19,000	Books - Adult	19,000	30,000	30,000
20,491	8,311	10,000	Books - Youth	10,000	20,000	20,000
5,656	1,612	3,000	Audios & Videos - Adult	4,000	13,000	13,000
3,129	418	1,500	Audios & Videos - Youth	1,500	4,300	4,300
2,661	3,376	3,800	Electronic Resources	4,000	8,000	8,000
2,575	-	-	Books - Tucker Estate	-	-	-
65,749	29,484	37,300	Culture & Recreation Sub Total	38,500	75,300	75,300
585	1,044	1,000	Alarm System	1,000	1,000	1,000
21,450	6,700	7,000	Audit	7,000	7,000	7,000
-	-	1,000	Assessment: County Boundary Comm	1,000	1,000	1,000
-	317	500	Assessment: Oregon Ethics Comm	500	500	500
464	697	700	Banking Fees	700	700	700
640	2,180	3,000	Board Expenses	3,800	5,500	5,500
420	511	1,800	Community Programs	1,800	1,800	1,800
3,932	2,897	3,000	Computer Technical Assistance	3,200	3,600	3,600
3,314	3,781	3,200	Copier Operations	4,000	4,000	4,000
10,090	8,266	10,000	Custodial Contracted Services	10,000	10,000	10,000
702	652	1,000	Custodial Supplies	1,000	1,000	1,000
1,362	1,469	1,700	Dues	1,700	1,700	1,700
2,924	-	5,000	Election Costs	4,000	1,000	1,000
12,515	12,141	13,750	Electricity	13,750	13,750	13,750
-	-	200	Fidelity Bonds	200	200	200
745	620	400	Fire Extinguisher-Sprinkler Maintenance	600	600	600
306	308	320	Garbage & Recycling	400	400	400
227	89	500	Grounds Supplies & Travel	500	1,000	1,000

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538	308	650	Grounds Equipment Rental	150	800	1,000
1,035	-	1,200	Grounds Arbor Maintenance	1,200	1,200	1,200
895	514	750	Grounds Irrigation & Water Use	750	750	750
174	179	160	Grounds Debris Removal	200	200	200
2,869	1,090	3,260	Grounds Sub Total	2,800	3,950	4,150
1,452	1,334	1,700	HVAC System Maintenance	2,200	2,200	2,200
-	-	500	HVAC System Repairs	-	-	-
3,878	4,011	4,200	Insurance: Property, Fire, Liability, etc.	4,500	4,500	4,500
1,133	1,356	1,600	Inter Library Loans	1,500	1,500	1,500
3,378	3,851	3,800	Internet Fees	3,800	3,800	3,800
793	-	1,000	Legal - Consulting	1,000	1,000	1,000
1,673	1,588	2,150	Marketing	2,150	2,150	2,150
3,420	3,498	3,700	OCLC Fees-Integrated Catalog	3,500	3,500	3,500
3,077	3,361	3,600	Periodicals - Regular	3,600	3,600	3,600
421	377	650	Postage	650	650	650
-	-	1,000	Printer Supplies	1,200	2,000	2,000
200	196	600	Public Notices	600	600	600
55	43	100	Recruiting	100	100	100
150	152	175	Rentals (PO-Safe Deposit Boxes)	175	175	175
3,041	2,186	5,000	Repair / Maintain: Bldg & Equip	5,000	10,000	20,000
-	-	100	Safety	100	100	100
11,892	9,558	12,000	SIRSI Annual Fees (Circulation)	13,000	13,000	13,000
1,193	790	1,500	Software Updates	1,700	1,700	1,700
880	870	2,000	Staff Development - Registration	2,000	4,000	4,000
1,012	1,425	2,500	Staff Development -Travel	2,500	5,000	5,000
294	444	500	Summer Reading Program - Adults	700	700	700
7,238	3,442	8,500	Supplies - General	8,500	8,500	8,500
3,809	3,818	4,200	Telephone	4,500	4,500	4,500
203	124	500	Travel - non staff development	500	500	500
808	616	1,400	Volunteers Recognition	1,400	1,400	1,500
1,165	1,138	1,500	Water & Sewer	1,500	1,500	1,500
120	-	200	Web Site Fees	300	300	300
250	-	-	Yerburgh History Award	-	-	-
6,828	5,417	6,700	Youth Services - District (inc Summer Read	7,385	7,385	7,385
6,828	5,417	6,700	Youth Sub Total	7,385	7,385	7,385

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186,430	121,752	165,505	Total Materials & Services	170,010	217,360	227,660
-	-	15,000	Transfer to Reserve Fund	30,000	85,000	85,000
		25,000	Contingency	25,000	50,000	50,000
589,955	448,732	552,858	TOTAL EXPENDITURES	607,472	734,822	745,122
260,568	351,066	329,249	Unappropriated Ending Fund Balance	475,534	403,184	393,187
<u>FUND TOTALS</u>						
850,523	799,798	882,107	Resources	1,083,006	1,138,006	1,138,309
589,955	448,732	552,858	Appropriations	607,472	734,822	745,122
260,568	351,066	329,249	Unappropriated Ending Fund Balance	475,534	403,184	393,187
850,523	799,798	882,107	Total General Fund	1,083,006	1,138,006	1,138,309

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RESERVE FUND						
<u>RESOURCES</u>						
143,021	139,626	129,080	Cash on Hand	119,063	119,063	119,324
-	-	15,000	Transfer from General Fund	30,000	85,000	85,000
772	856	875	Interest	1,200	1,200	1,200
370	20,000	-	Foundation Grant(s)	-	-	-
144,163	160,482	144,955	TOTAL RESOURCES	150,263	205,263	205,524
<u>EXPENDITURES</u>						
<u>Materials & Services</u>						
-	121	-	Banking Fees	128	128	128
<u>Construction or Acquisition of:</u>						
-	-	350	Arts	500	500	500
2,492	4,695	7,000	Electronic Equipment-Capital	5,000	5,000	5,000
1,636	-	5,000	Equipment-New & Replacement (Cap)	3,000	3,000	3,000
-	-	2,500	Other Capital Expense - Equipment	1,000	1,000	1,000
-	-	5,000	Building Renovation (Cap Exp)	25,705	25,705	25,705
-	23,747	25,000	Building Maintenance	-	-	-
409	2,691	-	Furniture Capital Outlay	12,000	12,000	12,000
-	-	900	Kilger Memorial	-	-	-
<u>for Future Expenditure:</u>						
-	-	3,000	Paving Reserve	1,800	8,300	8,300
-	-	25,705	Carpet Reserve	3,000	6,000	6,000
-	-	20,000	Roof Reserve	32,500	48,000	48,000
-	-	50,500	Expansion Reserve	65,630	95,630	95,891
4,537	31,254	144,955	TOTAL REQUIREMENTS	150,263	205,263	205,524
<u>FUND TOTALS</u>						
144,163	160,482	144,955	Resources	150,263	205,263	205,524
4,537	31,254	45,750	Appropriations	47,333	47,333	47,333
139,626	129,228	99,205	Unappropriated Ending Fund Balance	102,930	157,930	158,191
144,163	160,482	144,955	Total Reserve Fund	150,263	205,263	205,524