

Fern Ridge Library Board of Directors Meeting  
Wednesday, January 9, 2019  
**Approved 02/13/19**

**Board Members:** Robert Hladky; Steve Brock; Becky Lemler; Erik Carlstrom; Olivia Johnson

**Staff:** Director: Colin Rea; Business Manager: Jerri Moore; Business Manager: Lesley Steppan

**Patron:** None

## **OPENING**

### **Call to Order**

Chair, Steve Brock, called the meeting to order at 7:08 p.m. Lesley Steppan, the new Business Manager was introduced by outgoing Business Manager Jerri Moore.

### **Review agenda**

Business Manager Jerri M. added SDAO confirmations to the items of business.

### **Review minutes**

Two changes were made to the minutes for 12/12/2018. They stand as amended.

### **Hearing of Patrons**

None present.

### **Correspondence**

None.

## **ITEMS OF BUSINESS**

### **SDAO**

Business Manager Jerri M. indicated that she needed final confirmations on who was planning to attend the SDAO conference in Bend. Board members Erik C. and Steve B. will know by this Friday. Board member Becky L. confirmed that she is a yes, while members Bob H. and Olivia J. will not be attending.

Becky L. asked to represent the board at the election of SDAO officials. Steve appointed her as such.

### **Audit Status**

The 2017-2018 Report is good and clean. Auditor Mark Hausen will attend the February board meeting to present the audit and answer any questions. Erik C. asked if there was anything to note. Jerri M. says nothing unusual or new.

### **Board Vacancies**

Bob Hladky will not return to his position. Olivia is still undecided. Steve will continue to serve. Those wishing to be on the ballot for the Spring election must file with Lane County Elections by March 21 at 5pm.

### **Director Job Description (review) and performance report (begin)**

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Director Colin R. recommended no review of the director job description as it was done last year. Jerri M. recommended the review be complete in time to inform budget discussions. Steve B. asked board members to return filled out evaluations to Steve by the February board meeting.

**Library Security**

Item of business tabled until February.

**POLICY REVIEW**

The board began to review Collection Development Procedures after Director Colin R. explained the differences between policies, procedures, and rules as they relate to a special district.

**REPORTS**

**Chair**

Steve asked for board members to think of others who might want to serve on the board.

**Director**

Colin gave a review of the information received about the forest management lawsuit against the state.

**Financial**

Jerri distributed the financial report for December and discussed \_\_\_\_\_

**Foundation & Grants**

No meeting in December. Nothing to report.

**Grounds**

The friends have approved the funding of the consultation from the owner of Doak Creek Nursery.

**LCOG**

Nothing to report.

**Art**

Nothing to report.

**Technology**

The tech committee will meet at 1pm on Friday, January 11<sup>th</sup>.

For next month.

Audit presentation, meet with foundation, and library safety for next month.

**FOR THE GOOD OF THE ORDER**

Colin's daughter turns 20 tomorrow.

Chair Steve Brock adjourned the meeting at 8:11 p.m.

Respectfully,

Colin Rea, Library Director.