

Fern Ridge Library Board of Directors Meeting  
**Draft Minutes 2/8/17**  
**Approved 3/8/17**

**Board Members:** Robert Hladky; Steve Recca; Steve Brock; Olivia Johnson,  
Ashley Westerlund (excused)

**Staff:** Director: Colin Rea; Business Manager: Jerri Moore;  
Recording Secretary: Joyce Bilderback (excused)

**Guest:** FRL Foundation member: Dan Caplis

**Call to Order**

Chair, Robert Hladky, called the meeting to order at 7:05 p.m.

Following a review of the agenda, Mr. Hladky welcomed FRL Foundation Treasurer Dan Caplis who presented information on the Foundation's 2016 activities:

**Foundation Update**

Mr. Caplis distributed a written report highlighting the following Foundation activities in 2016: (1) the Foundation's "50<sup>th</sup> Anniversary" fundraising campaign was successful in raising \$10,000 to supplement budgeted purchases of collection materials focused on DVDs and large print books; (2) the Foundation also provided a \$7,000 grant for a new reader board. Mr. Caplis handed FRL Director Colin Rea a check for this purchase during his report; (3) the library received a total of \$17,000 for 2016; (4) the Foundation continued to develop the Community Partner business giving and recognition program. Special acknowledgement of business donors included a "thank you" ad in the Fern Ridge Review's special supplement honoring the library's 50<sup>th</sup> Anniversary; (5) the annual Writers and Wine event was cancelled due to winter weather. Mr. Caplis credited board member Ashley Westerlund with doing a "terrific job" organizing the event; (6) the Foundation Endowment Fund received a major gift from the Biggs family in honor of Ted and Grace Biggs; (7) 2017-18 fundraising is underway with a goal to raise \$15,000 for new library furniture that contains integrated technology and a tactile learning station for youth and children areas; (8) Mr. Caplis stated that the annual newsletter featured the 50<sup>th</sup> Anniversary along with information about the November 2016 local option levy measure.

The Foundation continues to work on the design for the endowment donor plaque to recognize donors who have made gifts of \$1,000 and above to the fund. The Foundation plans on installing the plaque in the library later this year.

The Board expressed appreciation to the Foundation for its hard work and support. Mr. Caplis was excused from the meeting.

**Review Minutes**

The Board meeting minutes of 1/11/2017 were approved as presented.

## ITEMS OF BUSINESS

### Levy Discussion

Jerri Moore distributed two documents entitled: EXHIBIT A: NOTICE OF MEASURE ELECTION. Both documents presented information about the five-year Local Option Levy to be placed on the May 2017 Special Elections ballot in two different formats.

The board discussed the two formats with changes recommended by S. Recca and O Johnson. J. Moore will finalize language for the EXHIBIT A: NOTICE OF MEASURE ELECTION after consulting Lane County Elections and have a final document ready for the March board meeting.

### SDAO Conference

J. Moore stated all registrations and reservations have been processed.

### Board Election filing Information

J. Moore indicated that S. Recca will complete his last term as a board member in June, 2017. Anyone running for his empty seat will need to file for the May, 2017 election.

## REPORTS

### Chair Report – B. Hladky

Mr. Hladky reported that he has been talking with patrons who have expressed an interest in forming a PAC to support the next Local Option Levy. An information meeting is planned for Saturday, February 18<sup>th</sup>.

### Director's Report – C. Rea

Mr. Rea referenced the written report provided in the board packet, adding that he has discussed the addition of a mural in the front of the library with a teen patron and volunteer, Drenna Thompson.

### Financial – J. Moore

Ms. Moore distributed a written report. Of note: tax collection is near 97% for the year and fees and fines are up this year.

### Foundation & Grants – C. Rea

Mr. Rea stated that he had nothing to add to the report made by D. Caplis earlier in the meeting.

### Grounds – R. Hladky

Mr. Hladky stated that there will be a work party on Saturday, February 11<sup>th</sup> at 9am.

### LCOG – Steve Recca

Mr. Recca stated that he attended a meeting in January to approve the audit report. He further stated that he was asked by LCOG to serve on the budget committee.

S. Brock indicated that he would like to attend the annual LCOG banquet, as Mr. Recca is disinclined to attend.

## FOR THE GOOD OF THE ORDER

Recording secretary Joyce is in our thoughts as she was absent due to a family health matter.

Chair Robert Hladky adjourned the meeting at 8:20 p.m.

Respectfully,

Colin Rea  
Director

**The next regularly scheduled Board Meeting will be Wednesday, March 8, 2017 at 7:00 p.m.**