

Fern Ridge Library Board of Directors Meeting
Minutes 2/14/2018
Approved 3/14/218

Board Members: Bob Hladky, Becky Lemler via teleconference, Erik Carlstrom,
Steve Brock; Olivia Johnson
Staff: Director: Colin Rea; Business Manager: Jerri Moore
Guests: Cynthia Flores, Minutes Taker candidate

OPENING

Call to Order

Chair, Robert Hladky, called the meeting to order at 7:04 pm.

Review Agenda

No changes to the Agenda set for 2/14/18.

Review Minutes

Approved as presented.

Hearing of Patrons

None present.

Correspondence

Jerri M. stated she has received communication from the consultant at the Local Government Personnel Institute on our compensation survey project. The consultant has almost received 100% response from comparative libraries on topic of compensation.

Colin R. shared the latest comments from the suggestion box along with his responses.

ITEMS OF BUSINESS

SDAO Conference Reports

Erik C. stated "Managing Conflict" session was helpful. Steve B. agreed.

Steve B. stated that "Pay Equity Law" and "First Amendment in the Workplace" were not helpful due to being anecdotal/storytelling and not applicable to real life. Christy Monson gave techniques on "how to diffuse power struggles and how to let people be heard" in her "Rising Above Conflict" session. Steve felt he received practical tools in how to interact with the public during public meetings and conduct forums in a professional and courteous manner. Lastly, Steve highly praised the key note speaker Chip Eichelberger on the topic presented of not being side tracked with peripheral items.

Erik C. and Becky L. attended the Public Records session which contained helpful information but was moderated poorly.

Becky relayed that the session pertaining to effective boards being good risk managers was helpful.

Becky was permitted to join the Legislative Committee meetings as an observer. She volunteered to be a delegate for our district and attended the meeting.

Colin mentioned that many of the notes from the conference are available online via video and/or audio.

Budget Committee Appointments

Jerri M. presented three applications received from Steve Recca, Chanda Diekotto, and Nate Bondurant.

Olivia Johnson moved to appoint Steve Recca, Chanda Diekotto and Nate Bondurant to three year terms on the Budget Committee. Erik Carlstrom seconded. Following discussion, the motion passed unanimously.

Jerri M. stated the two remaining committee members will be returning.

Distinguished Service Award Nominations

Bob H. & Olivia J. recommended nominating Steve Brock. Steve recommended that the Library Yes! Political Action Committee be nominated. Colin stated that he would bring the recommendations to the library staff for discussion.

Board Photos

Photos to be taken at the conclusion of this meeting.

REPORTS

Chair

Bob H. stated there would be no discussion of the collective bargaining agreement renewal as no executive session was noticed for the 2/14/2018 board meeting. Bob H. asked that an executive session be held on February 27th to discuss the bargaining proposal. Erik asked to be present for the executive session via teleconference due to a work conflict.

Director

Colin R's written report was included in the packet. Erik C. asked if there are criteria for weeding out books. Colin has a list to use as a metric of what has not been circulated and also how much space needs to be made on shelves. Books pulled are put in the book sales. Steve asked if a deposit is required for use of instruments. Colin stated that it's not cost effective to track a deposit, collection services etc. There was a mission topic breached on music being taught or encouraged at the library.

Financial

The current financial report was included in the packet. Jerri M. noted the addition of beginning fund balance amounts for the General and Reserve funds. The transfer of \$85,000.00 to the Reserve fund from the General fund had been recorded. She stated \$34,351.00 had now been paid for the carpet replacement project.

Grounds

A Grounds committee meeting will be held on March 3. A budgetary discussion is planned at that time. Colin R. stated mulch application is expected before April.

LCOG

Steve B. and Becky L. did not attend due to attending SDAO.

ART

Becky L. mentioned that she met Amy Hutchinson who will be emailing the form for individuals to use for art display submission.

POLICY REVIEW

Harassment Policy

Colin is in contact with our attorney, Joe Leahy, who is still reviewing the policy.

FOR THE GOOD OF THE ORDER

NONE

SUGGESTIONS FOR THE MARCH, 2018 MEETING

Jerri M. stated that the Library's auditor will be presenting the 6-30-2017 Annual Financial Report at the next meeting.

Chair Robert Hladky adjourned the meeting at 8:24 pm.

Respectfully,
Cynthia Flores.

The next regularly scheduled board meeting will be Wednesday, March 14, 2018 at 7:00pm.