

Fern Ridge Library Board of Directors Meeting  
**Draft Minutes 3/8/17**  
**Approved 4/12/17**

**Board Members:** Robert Hladky; Steve Recca; Steve Brock; Olivia Johnson,  
Ashley Westerlund (excused)

**Staff:** Director: Colin Rea; Business Manager: Jerri Moore;  
Recording Secretary: Joyce Bilderback

**FRL Auditor of Record:** Mark Housen, CPA

## **OPENING**

### **Call to Order**

Chair, Robert Hladky, called the meeting to order at 7:05 p.m.

### **Audit Review** (Item of Business) – Mark Housen, CPA

Mark Housen, Designated Auditor of Record for Fern Ridge Library, presented a financial audit review for the fiscal year ended June 30, 2016. Mr. Housen used the term “clean opinion” which indicates that he found nothing out of place or incorrect in Fern Ridge Library’s financial records for FY2015-16.

Mr. Housen provided related information and made some recommendations for future financial record keeping. He commended Fern Ridge Library and Ms. Moore for a job well done. The Board expressed appreciation to Mr. Housen and excused him from the meeting.

### **Review Minutes**

The Board meeting minutes of 2/8/17 were approved as presented.

## **ITEMS OF BUSINESS**

### **Local Option Levy Resolution**

J. Moore distributed copies of a document entitled Fern Ridge Library District Resolution No. 17-2 A RESOLUTION TO VOTE ON A FIVE-YEAR LOCAL OPTION TAX FOR OPERATIONS FOR THE FERN RIDGE LIBRARY DISTRICT (See attached). This document states: “...the district, on May 16, 2017 will put to the voters the question of approving a five-year local option levy of \$0.35 per \$1,000 assessed property value outside the District’s permanent tax rate....”

The document also includes a section entitled EXHIBIT A NOTICE OF MEASURE ELECTION FERN RIDGE LIBRARY DISTRICT (See attached). This portion of the document contains the verbiage which will be placed on the May 16, 2017 ballot.

- **Olivia Johnson moved to approve Fern Ridge Library District Resolution No. 17-2 A Resolution To Vote On A Five-Year Local Option Tax for Operations for the Fern Ridge Library District. (See attached). Steve Recca seconded motion.**

**Following Board discussion, the vote was taken and the motion was passed unanimously.**

Director Rea stated that the Fern Ridge Library PAC was making progress. The Board discussed various ways to inform the public of the proposed Local Option Levy.

**Recreational Immunity Rights Resolution**

The Board reviewed the document entitled “Fern Ridge Library District Resolution No. 17-1 A Resolution of the Fern Ridge Library District Board of Directors Recommending Restoring Recreational Immunity Rights”. (See attached) This document includes this statement: “Now, therefore, let it be known that the Fern Ridge Library District supports legislation in the 2017 Oregon Legislative Assembly promulgated to restore recreational immunity to landowners and their officers, employees, agents or volunteers who are acting within the scope of their employment or duties so to allow Oregonians to access their lands for recreational use and enjoyment.”

- **Steve Recca moved to approve Fern Ridge Library District Resolution No. 17-1 A Resolution of the Fern Ridge Library District Board of Directors Recommending Restoring Recreational Immunity Rights (See attached) Olivia Johnson seconded motion. Motion passed unanimously.**

**Review Staff Evaluation Form**

Director Colin Rea distributed a form entitled Employee Performance Evaluation.

The Board reviewed the form and offered recommendations for changes/additions. The Board will continue to review the form at home and bring any further suggestions to the April Board meeting.

**REPORTS****Chair – Robert Hladky**

Chair, Robert Hladky stated that he had participated in PAC related matters.

Steve Brock announced the names of people who have volunteered to serve on the FRL PAC

The Board discussed ways to communicate with patrons prior to the May election.

**Director’s Report – C Rea**

Director Rea mailed a written report.

He stated that the tax preparation resource outreach, in cooperation with AARP, has been one of the most popular programs offered by FRL.

**Financial – J. Moore**

Ms. Moore distributed a written report.

She stated the Budget Committee meeting will be April 26.

She discussed the grants which FRL has received over the past fiscal year.

**Foundation & Grants – C. Rea**

Mr. Rea stated that the Foundation met on Thursday, February 23. The fundraising goal for the year was confirmed to be \$15,000 to support youth service plans to improve furnishings and digital footprint in the library.

The Foundation will also host a reception for donors, before an author event, on April 21 featuring our own John Daniel and NYT bestselling author Garth Stein.

**Grounds – R. Hladky**

Mr. Hladky stated that, due to personal circumstances, both the FRL head groundskeeper and assistant groundskeeper have found it necessary to resign from their positions. At present, library grounds are being maintained by volunteers. There will be a work party tomorrow, March 9 at 10:00 a.m.

**LCOG – Steve Recca**

Steve Recca stated that he had been asked to serve on the LCOG Budget Committee and the Executive Committee.

Steve Brock stated that he enjoyed the LCOG meeting and was able to share information about the library and the upcoming option levy.

**FOR THE GOOD OF THE ORDER**

Steve Recca shared that his son, Kaelan, has been selected as one of ten students from his class at UO to be part of a student investment group responsible for managing a large amount of money to be invested in the stock market. Ten students are selected from each class and there were a large number of applications for these positions.

Jerri Moore stated that she would contact the Budget Committee members two weeks prior to the Budget Committee meeting scheduled for April 26.

Chair Robert Hladky adjourned the meeting at 8:17 p.m.

Respectfully,

Joyce Bilderback  
Recording Secretary

**The next regularly scheduled Board Meeting will be Wednesday, April 12, 2017 at 7:00 p.m.**