

Fern Ridge Library Board of Directors Meeting
Draft Minutes 4/12/17
Approved 5/10/17

Board Members: Robert Hladky; Steve Recca; Steve Brock; Olivia Johnson,
Ashley Westerlund

Staff: Director: Colin Rea; Business Manager: Jerri Moore;
Recording Secretary: Joyce Bilderback

Patron: Becky Lemler

OPENING

Call to Order

Chair, Robert Hladky, called the meeting to order at 7:02 p.m.

Review Minutes

The Board meeting minutes of 2/8/17 were approved as presented.

Hearing of Patrons

Patron, Becky Lemler, stated that she was attending the Board meeting to observe.

Chair, R. Hladky, explained the parameters of the Fern Ridge Library District to Ms. Lemler.

Correspondence

Jerri Moore received an update from SDAO regarding the legislation to restore Recreational Immunity Rights. The legislation was approved unanimously by the State Senate and will now move to the State House of Representatives.

ITEMS OF BUSINESS

DSA Awards

C. Rea stated that the Distinguished Service Awards ceremony will be held on Thursday, April 20 at Elmira High School. The Fern Ridge Library award will be presented to Steve Recca for his many years of service to the library.

Chair, R. Hladky, expressed appreciation to Mr. Recca for the many ways he has dedicated his time and effort to benefit the library.

Levy/PAC Update

Levy - Colin Rea

Mr. Rea distributed copies of a Levy Information document. The Board read and discussed this document and made a few suggestions for changes/additions. Mr. Rea will make these changes. This informational document will be mailed to every resident in the Fern Ridge Library District prior to the election in May 2017.

PAC Update – Steve Brock

S. Brock commended the PAC members for their dedication. Palm cards and buttons have been created for distribution to the public.

Mr. Brock has placed a large number of FRL Option Levy signs along arterial roads in the community. He has made approximately 150 house-to-house calls, speaking personally to the residents about the importance of library services.

Veneta mayor, Sandy Larson, has consented to publishing a written endorsement of the library.

Mr. Brock will give an informational FRL Option Levy presentation to the Kiwanis next week.

Mr. Brock emphasized the need for volunteers to be involved in this campaign. He also emphasized the need for donors to give money to cover the costs of the campaign.

O. Johnson stated that library Option Levy information may be handed out on the school parking lot at the Easter Egg Hunt on Saturday, April 15.

Board Candidate Forum

C. Rea announced a Board Candidate Forum to be held May 2 at 7:00 p.m. in the Konnie Room. Laura Blankenship is facilitating this event. Board members are encouraged to attend.

Budget Committee Meeting – Jerri Moore

J. Moore stated that the Budget Committee meeting will be Wednesday, April 26, at 7:00 p.m. in the Konnie Room. She will mail a reminder to the Board.

Ms. Moore noted that she had received notification that the increased cost for FRL employees' health insurance for the fiscal year 2017-2018 was less than \$350, only a .004% increase.

REPORTS**Chair – Robert Hladky**

Chair, Robert Hladky stated that he had participated in PAC related matters.

He commended Pat Baron for locating the library button machine. These buttons will be distributed to the public to promote FRL during the Option Levy campaign.

Grounds Report – R. Hladky

R. Hladky stated that there will be a grounds work party on Saturday, April 15, at 9:00 a.m. At present, due to the resignations of the Groundskeeper and Assistant Groundskeeper, the library is totally reliant on volunteers.

C. Rea suggested that the library purchase a lawn mower. The grass grows quickly this time of year and, to discourage trespassers from sleeping behind the library, and, as well, for the consideration of our neighbors, it was Mr. Rea's opinion that the grass needs to be mowed regularly. He is willing to mow when needed.

- **It was the consensus of the Board to purchase a lawn mower and other needed equipment for the upkeep of the grounds. Ms. Moore will follow through with this, keeping within the allotted budget amount of \$500.**

Director's Report – Colin Rea

C. Rea mailed an April written report in traditional haiku form.

He discussed (1) An Investors' Workshop; (2) Posting on the new reader board; (3) New Board Member forms.

Financial Report – Jerri Moore

J. Moore mailed a written report.

Ms. Moore stated that there was a clerical error in the Management's Discussion and Analysis Report included in the FY 2015-2016 audit presented at the last Board meeting.

LCOG – Steve Recca

Steve Recca stated that he is now serving on the LCOG Budget Committee and is chair of the LCOG Executive Committee.

Foundation & Grants – C. Rea

The Foundation will host a reception for donors, before an author event, on April 21 featuring our own John Daniel and NYT bestselling author Garth Stein.

Light refreshments will be served. Beer and wine, donated by local businesses, will also be served.

Memo of Understanding – J. Moore

J. Moore stated that she had received a document entitled "Memo of Understanding" from O.S.E.A, representing certain library employees, stating there would be no increase in the health insurance cap contribution during the 2017-2018 fiscal year.

SDAO Safety Risk Management

C. Rea stated that an SDAO Safety Risk Management representative had visited the library. Mr. Rea walked through the library with this person. Mr. Rea stated that all the safety risk requirements had been met and included in FRL policy.

POLICY REVIEW

Mr. Rea will select a section for review from the FRL Policy Manual and will include it in the Board packet for review at the next Board meeting.

FOR THE GOOD OF THE ORDER

Olivia Johnson stated that Colin Rea and Sharon Chittock will be participating in the Earth Day celebration at Veneta Elementary. She expressed her appreciation.

Colin Rea stated that his daughter will be attending the University of Oregon next year.

Chair Robert Hladky adjourned the meeting at 8:17 p.m.

Respectfully,

Joyce Bilderback
Recording Secretary

The next regularly scheduled Board Meeting will be Wednesday, May 10, 2017 at 7:00 p.m.