

Fern Ridge Library Board of Directors Meeting  
**Minutes 09/13/2017**  
**Approved 10/11/2017**

**Board Members:** Robert Hladky; Erik Carlstrom; Steve Brock;  
Becky Lemler; Olivia Johnson

**Staff:** Director: Colin Rea; Business Manager: Jerri Moore;

**Patron:** None

## **OPENING**

### **Call to Order**

Chair, Robert Hladky, called the meeting to order at 7:06 p.m.

### **Review Agenda**

A discussion about the website was added to the items of business at the request of Becky Lemler and a review of the board affiliations was added to the items of business at the request of Olivia Johnston.

### **Review Minutes**

The Board meeting minutes of 08/09/2017 were approved.

### **Hearing of Patrons**

None.

### **Correspondence**

None presented.

## **ITEMS OF BUSINESS**

### **Director Contract**

Colin Rea presented information about salary comparisons for Directors in other districts and municipalities. Jerri Moore presented information about salary history of C. Rea since his hiring. Board members discussed these numbers.

**Olivia Johnson moved to set the Director salary at \$33.50 per hour. Steve Brock seconded.**

**Following Board discussion; Olivia Johnson amended her motion to set the director salary at \$34.00 per hour, retroactive to July 1, 2017, Erik Carlstrom seconded.**

**Following further Board discussion, a vote was taken and the motion passed with 4 yes votes and one abstention (Becky Lemler)**

### **Potluck Committee**

Using the checklist created by former board member Pat Baron. Chair, R. Hladky appointed S. Brock and B. Lemler as co-chair of the Potluck Committee. The date for the event was set for Sunday, December 3<sup>rd</sup> with a budget of \$300.

### **Strategic Planning**

To begin the strategic planning process, Director C. Rea led the Board through a SWOT analysis of the library. At the October board meeting, he will have a list of names to be recommended to a committee.

**Website**

B. Lemler requested that board meeting minutes be made available on the website. Director C. Rea indicated that he would put the minutes for at least the last 6 months on the website.

**Amendments to District Affiliations**

O. Johnson made several suggested changes to the District Affiliations.

**REPORTS****Chair – Robert Hladky**

R. Hladky appointed Nora Addison to the Grounds Committee.

**Grounds Report – R. Hladky**

The grounds committee had a successful work party in September and planned another for 9/23 where several UO volunteers would help remove landscape fabric.

More bark is needed this fall to cover the front area of the grounds near the legacy oak.

**Director’s Report – Colin Rea**

C. Rea mailed a written report.

**Financial Report – Jerri Moore**

J. Moore distributed and presented the August report.

**LCOG – Steve Brock**

S. Brock reported that the last LCOG meeting was cancelled.

**Foundation & Grants – C. Rea**

The Writers and Wine fundraiser will be held on Saturday, September 23<sup>rd</sup> at Valhalla Winery at 6pm.

**POLICY REVIEW**

C. Rea asked that all board members read the procedures for collection development included in the September packet in advance of the October meeting.

**FOR THE GOOD OF THE ORDER**

Nothing to report

Chair Robert Hladky adjourned the meeting at 9:03 p.m.

Respectfully,

Colin Rea, Library Director.

**The next regularly scheduled Board Meeting will be Wednesday, October 11, 2017 at 7:00 p.m.**