

## Fern Ridge Library Board of Directors Meeting

Wednesday, October 10th, 2018

**Approved 11/14/18**

**Board Members:** Robert Hladky; Steve Brock; Becky Lemler;

Excused: Olivia Johnson and Erik Carlstrom

**Staff:** Director: Colin Rea; Business Manager: Jerri Moore

**Patron:** None

### **OPENING**

#### **Call to Order**

Chair, Steve Brock, called the meeting to order at 6:34 p.m.

#### **Grounds Inspection**

Board member Bob Hladky led a tour of the grounds along with groundskeeper Dave. Bark mulch, tree pruning, bio swale, and screening information covered. Bob distributed a handout with information about the functions of the grounds committee.

#### **Review agenda**

Chair asked for additions or subtractions.

#### **Review minutes**

Chair asked for any changes to the minutes presented for the meeting on Wednesday, September 12<sup>th</sup>. With the addition of a word to the chair report, the minutes stand as amended.

#### **Hearing of Patrons**

None

#### **Correspondence**

None

### **ITEMS OF BUSINESS**

#### **Budget Calendar**

Jerri distributed the budget calendar for the 2018-19 fiscal year. It follows the same schedule as the last two years with the meeting in May rather than April. Becky Lemler made a motion to adopt the budget calendar. Bob seconded. After discussion, the motion passed unanimously.

#### **Holiday Potluck**

The holiday potluck was scheduled for Sunday, December 2<sup>nd</sup>. Becky moved to set the initial budget for the holiday potluck at \$300. Bob seconded. After discussion, motions passed unanimously.

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## **REPORTS**

### **Chair**

Steve Brock commended the Foundation for the success of the Writers and Wine event. Foundation Board member Chanda D. did a fantastic job on the silent auction and Bob Welch was a very engaging speaker.

### **Director**

Colin thanked the board members who attended Writers and Wine. He reported that a new Library Assistant II (Shannon Moffett) has been hired and he will now post the soon-to-be-vacant business manager position.

### **Financial**

Business Manager Jerri M. distributed the September financial report. Jerri will calculate retroactive pay for union staff to reflect the new CBA dating back to the start of the fiscal year. She also reported that the PERS issue regarding the previous business manager has been adjusted to cover only one year rather than three. This brought the amount owed by the library down by close to \$1700.00. She will contact PERS regarding one more issue about the amount billed to the Library.

### **Foundation & Grants**

Becky Lemler reported that the Foundation grossed over \$5500 at Writers and Wine.

### **Grounds**

Bob requested that the board discuss the future of the Grounds Committee during the November board meeting. There will be a work party either at the end of October or the beginning of November.

### **LCOG**

Steve attended a meeting earlier in the month thanked Brenda during the meeting for her help in drafting a letter of recommendation for the lawyer retained by the board for labor negotiations. Information about the Great Shake-Out was discussed at the meeting. Colin indicated that the library has participated in this event in the last few years.

### **Art**

Nothing to report.

### **FOR THE GOOD OF THE ORDER**

Nothing to report.

Chair Steve Brock adjourned the meeting at 8:02 p.m.

Respectfully,  
Colin Rea, Library Director.