

Fern Ridge Library Board of Directors Meeting
Minutes 10/11/2017

Board Members: Robert Hladky; Erik Carlstrom; Steve Brock;
Becky Lemler
Absent: Olivia Johnson (excused)

Staff: Director: Colin Rea; Business Manager: Jerri Moore;

Patrons: None

OPENING

Call to Order

Chair, Robert Hladky, called the meeting to order at 7:05 p.m.

Review Agenda

A discussion about the Foundation newsletter was added to the items of business at the request of Becky Lemler and the grounds inspection was removed by Colin Rea.

Review Minutes

The Board meeting minutes of 09/13/2017 were approved as amended.

Hearing of Patrons

None.

Correspondence

None presented.

ITEMS OF BUSINESS

Potluck planning

Steve B. indicated that the entertainment is set up for the 3rd (Dramatic reading by the ART, Inc.). Prizes, games and invitations are in the planning stage. Steve thanked Pat Baron for her planning document.

Strategic Planning

A committee was appointed by R. Hladky to include the following individuals: Bob Hladky, Erik Carlstrom, Laura Blankenship, Caitlin McMahan, Emily Eagle Eye, Sandra Larson, Nate Bondurant, Alana Schneider, Chanda Diekotto, and David Floyd.

Budget Calendar

The 2018-2019 calendar was presented by Jerri M. The budget meeting was proposed for later than normal, in May, to accommodate the fact that we have labor negotiations in the spring. During discussion, Jerri brought the idea of having third-party research done by LGPI (Local Gov't Personnel Institute) to do a compensation survey to empower the board in negotiations. Consensus was that this is needed.

Bob H. described the process of labor negotiations and will send notice to the union asking if they wish to open negotiations beginning 1/1/18.

Jerri M. indicated that there are three openings on the budget committee and she is in the process of sending notifications and invitations to patrons to join the committee.

Motion to adopt the budget calendar as presented made by Erik Carlstrom. Seconded by Steve Brock.

After no further board discussion, motion passed unanimously.

Foundation Newsletter

Becky L. asked who created the document and who wrote the articles. She felt the article on the front was 'too partisan.' Bob H. listened and replied that the Foundation newsletter does not need to be unpartisan, and that any request by the board for changes could be seen as censorship. He recommended Becky bring her concerns directly to the Foundation.

REPORTS

Chair

Bob H. went to the Writers and Wine event. He thanked the Foundation for putting together a great event. The Friends of the Library asked Bob as chair to put together a report on the doings of the library board in the last six months.

Director

The director's report was written and included in the board packet. Eric C. indicated support of the genre idea and asked that we carry more horror titles. Bob H. was happy to see that Sharon C. is volunteering with OLA. Steve B. commended Sharon's work as well.

Financial

The monthly financial report was included in the board packet. Business manager Jerri M. entertained questions. Jerri indicated that the audit was completed only 1 day late even though she unexpectedly had to take time off during August and September.

Foundation and Grants

Colin R. discussed Writers and Wine. Colin commended Assistant Director Laura B. for submitting a grant for a makerspace.

Grounds

Bob H. reported on the Day of Caring work party. University students helped out and removed landscape fabric and undecomposed oak leaves. One more work party will be planned before the end of the season.

LCOG

A new chair and vice-chair were elected and gave a presentation on new services for CASSELE Connect software. Steve B. is now a member of Kiwanis and is planning for the Xmas season events.

POLICY REVIEW

Director Colin R. took questions about the collection development procedures and entertained suggestions for changes to the document. Next month policy review will cover the district policy on harassment.

FOR THE GOOD OF THE ORDER

Nothing to report

Chair Robert Hladky adjourned the meeting at 9:03 p.m.

Respectfully,

Colin Rea, Library Director.

The next regularly scheduled Board Meeting will be Wednesday, November 8, 2017 at 7:00 p.m.