

Fern Ridge Library Board of Directors Meeting

Wednesday, November 14, 2018

Approved 12/12/18

Board Members: Robert Hladky; Steve Brock; Becky Lemler; Erik Carlstrom; Olivia Johnson

Staff: Director: Colin Rea; Business Manager: Jerri Moore

Patron: None

OPENING

Call to Order

Chair, Steve Brock, called the meeting to order at 7:07 p.m.

Review agenda

Director Colin R. requested the addition of 'H. Technology' under Reports.

Review minutes

Business Manager Jerri M. distributed meeting minutes for 5/2/18, 5/18/18, 9/26/18, and 10/10/18. Jerri requested that the minutes from May be approved tonight, the others to be read at home and approved next month. Instead, the board elected to review all minutes.

Becky L. made a motion to approve the minutes for the following meetings: 5/2/18, 5/18/18, 9/26/18, and 10/10/18. Erik C. seconded. After no further discussion the motions passed unanimously.

Hearing of Patrons

None present.

Correspondence

Business Manager Jerri M. reported the final bill for the PERS charges to settle the past accounts of the former Business Manager.

ITEMS OF BUSINESS

Audit Status

With the addition of the May minutes approved tonight, the auditor now has everything he needs to begin and hopefully complete the audit by the end of November.

SDAO best practices

The focus this year for SDAO best practices is on preventative maintenance. The five components to receive maximum discount (10%) was Affiliations, attendance at the SDAO conference, an online training component, an online survey, and the adoption of a maintenance policy.

Colin R. read the District Building Preventative Maintenance Policy provided by SDAO, with suggested changes to reflect the realities of the library and the district management structure.

Erik C. moved to accept the District Building Preventative Maintenance Policy as amended. Bob H. seconded. With no further discussion the motion passed unanimously.

Board Terms and Expirations

Jerri distributed a board roster with term expirations.

Grounds Committee

Bob led a discussion about the history of the grounds committee and what the future of the committee will be after he departs the board. Steve B. expressed the opinion that the same structure be continued into the future if possible. Colin R. stated that the grounds committee serves as a programming role in the community as well, with the quarterly meetings serving almost as a de facto garden club. Becky L. volunteered to be the board liaison to the grounds committee once Bob H. completes his term.

Bob distributed plans for the beds on the south side of the building and asked for board input into the plans. The current plants were installed to match the older paint color of the building, and they no longer seem to fit. The new plans include more of an evergreen aesthetic. Olivia J. mentioned the idea of making sure the ideal of 'defensible space' is considered in the planning of anything close to the building.

Jerri M. gave groundskeeper Dave a shout out for the job he did in pruning the tree in the south parking lot that had become a 'hiding space' for overnight camping in cars.

Potluck

Becky L. gave a rundown of her plans for the volunteer luncheon. Main course provided by the library, cookies and deserts brought by volunteers.

REPORTS

Chair

Steve requested that all board members attend the luncheon.

Director

Report written and presented. Colin gave an update on the search for a new Business Manager, including the possibility of engaging a headhunter.

Financial

Jerri M. distributed the October report. She pointed out the grant monies have been expended for the kids area update and Bob mentioned our water budget over already for irrigation. First tax collections are rolling in, per Jerri.

Foundation & Grants

Nothing to report.

Grounds

Nothing to report.

LCOG

Nothing to report.

Art

Art committee meeting forthcoming.

Technology

Minutes distributed. Erik gave a quick review of his experience at the meeting.

FOR THE GOOD OF THE ORDER

Colin's son accepted to OSU.

Olivia has a new niece.

Chair Steve Brock adjourned the meeting at 8:02 p.m.

Respectfully,
Colin Rea, Library Director.