

Fern Ridge Library Board of Directors Meeting
Wednesday, December 12, 2018
Approved 01/09/19

Board Members: Robert Hladky; Steve Brock; Becky Lemler; Erik Carlstrom; Olivia Johnson

Staff: Director: Colin Rea; Business Manager: Jerri Moore

Patron: None

OPENING

Call to Order

Chair, Steve Brock, called the meeting to order at 7:06 p.m.

Review agenda

Business Manager Jerri Moore added SDAO and Steve B. added parking lot access and security to be discussed as Items of Business.

Review minutes

No changes were made to the minutes for 10/14/2018. They stand as presented.

Hearing of Patrons

None present.

Correspondence

None.

ITEMS OF BUSINESS

Audit Status

Jerri gave an update on the status of the 2017-18 audit. She is awaiting a draft of the audit report. There is some investigation going on by Mark at Emerald CPA about the PERS reporting aspect of the report.

SDAO Conference

The 2018 conference will be held in Sunriver. The recommendation is for board members to travel Thursday to Sunday, as the conference begins Friday and those attending will have to travel over the pass in winter. Rooms will be booked at the Riverhouse, as the single rooms in Sunriver sold out in just a few days.

Parking Lot Access

Steve B. told a story in which he encountered a recently paroled individual who claimed to be 'living down at the library'. A discussion followed about a policy for no overnight camping and about other possible security measures for the building and grounds, and of the idea of restricting wi-fi at night. Becky Lemler suggested a gate enclosing the alcove by the Konnie room. She also suggested the nearby bench be moved. Olivia Johnson suggested seeking a professional opinion or security audit and brought up the idea of more lighting and cameras. Erik Carlstrom and Bob Hladky wanted to be sure that any changes don't affect the rights of patrons to use the grounds and the wi-fi at times when the library is not open. Colin Rea indicated that this is a subject that requires a lot of thought and

discussion, and will add it to the next regular meeting agenda. He will also look into the possibilities of adding a password to the wi-fi.

REPORTS

Chair

Steve B. thanked Becky and Olivia and Erik for the success of the potluck.

Director

The director's report was written and included in the board packet. There were no questions from the board members about any item.

Financial

Jerri answered a question from Erik about the beginning fund balance and why it seems we are negative in the first line item. She illuminated that the district collected over 62% of our taxes as of the end of November, and that as of today we've received 94.5% of budget and there was \$40,000 in forest products revenue. Jerri will likely recommend a \$200K transfer to the reserve fund in the next budget cycle. A discussion followed about that amount, and the board was reminded that approximately 2/3 of that money comes from timber resources. As a non-steady and unforeseeable resource, the reserve fund is generally considered to be the best place for such funds to plan for future capital projects.

Foundation & Grants

Colin shared that the Foundation recently received two grants totaling \$12,000 toward the construction of a new circulation desk. The Foundation is very close to hitting their goal of \$15,000.

Grounds

Bob said that the Friends of the library has offered to pay for some consulting on the planning of the grounds.

LCOG

Steve went on a field trip to the Vet camp in Alma to see the progress being made. He hopes that the library is able to contribute to this project in the future. Colin indicated that he had already reached out to them and offered to provide books for an on-site library of some kind.

Art

Becky announced that the Art Committee will meet in January or February.

Technology

Nothing to report.

Policy Review

The board read and reviewed Chapter 1 of the policy manual, and made no additions, corrections, or changes.

FOR THE GOOD OF THE ORDER

By the power of Grayskull!

Chair Steve Brock adjourned the meeting at 8:06 p.m.

Respectfully,
Colin Rea, Library Director.