*Fern Ridge Library Board of Directors Meeting*

Wednesday, July 09, 2025

7:00pm

Meeting conducted live and virtually via ZOOM

**Board Members:** Erik Carlstrom, Olivia Johnson; Steve Recca; Jennifer Chambers

**Absent:** Jerri Moore

**Staff**: Director: Colin Rea

Business Manager: Lesley Steppan

**Public:** None

**OPENING**

**Call to Order**

Chair E. Carlstrom called the meeting to order at 7:05pm.

**Review agenda**

No changes to the agenda.

**Review minutes**

The minutes of the June, 2025 board meeting stand as presented.

**Hearing of Patrons**

None present.

**Correspondence**

None.

**ITEMS OF BUSINESS**

**Review Director job description and begin performance review**

Director C. Rea distributed printed copies of the director review form for those who haven’t been able to complete the online version.

**Elect board officers**

***Steve Recca moved to nominate Erik Carlstrom as board chair. Motion seconded by Jennifer Chambers. With no further discussion nominations were then closed. The motion passed unanimously.***

***Olivia Johnson moved to nominate Jennifer Chambers as vice chair. Motion seconded by
Steve Recca. With no further discussion nominations were then closed. The motion passed unanimously.***

**Designations 2025-2026**

***Steve Recca moved to adopt the 2025-2026 Designations. Motion seconded by Jennifer Chambers. With no further discussion, the motion passed unanimously.***

**Adopt 2025-2026 Board Calendar**

***Steve Recca moved to adopt the 2025-2026 Board Calendar as presented in the June board meeting. Motion seconded by Jennifer Chambers. With no further discussion, the motion passed unanimously.***

**Review Goals**

C. Rea reviewed the goals as stated in the strategic plan. No changes were made to the goals as they presently exist.

**REPORTS**

**Chair – E. Carlstrom**

Nothing to report.

**Director – C. Rea**

A written report was included in the board packet.

**Financial – L. Steppan**

The June financial report was distributed with the board packet material.

**Foundation & Grants – C. Rea**

Nothing to report.

**Friends – J. Moore**

No report.

**LCOG – S. Recca**

The 2025-2026 Budget for LCOG passed, down approximately $10M over the last. A new HVAC system was installed in the downtown Eugene building owned by LCOG. Brenda, the director, has been doing a lot of work with other governmental agencies.

**POLICY REVIEW**

None discussed. C. Rea will look up the date of the last wholesale acceptance of the Policy Manual to be sure the document reflects the most recent vote.

**FOR THE GOOD OF THE ORDER**

S. Recca’s brother-in-law passed away.

**SUGGESTIONS FOR NEXT MEETING**

Chair E. Carlstrom adjourned the meeting at 7:47pm.

Respectfully,

Colin Rea, Library Director