*Fern Ridge Library Board of Directors Meeting*

Wednesday, June 11th, 2025

7:00pm

Meeting conducted live and virtually via ZOOM

**Board Members:** Erik Carlstrom, Olivia Johnson; Steve Recca

**Absent Excused:** Jerri Moore; Jennifer Chambers

**Staff**: Director: Colin Rea

Business Manager: Lesley Steppan

**Public:** David Voltz (City of Veneta liaison)

**OPENING**

**Call to Order**

Chair E. Carlstrom called the meeting to order at 7:11pm. He then opened and recessed the budget meeting at 7:12.

**Review agenda**

No changes to the agenda.

**Review minutes**

The minutes of the May 2025, board meeting, the May 2025 Executive Session, and the May 2025 budget committee meeting stand as presented.

**Hearing of Patrons**

David Voltz, attending as a liaison between the city of Veneta and the library board introduced himself.

**Correspondence**

None.

**ITEMS OF BUSINESS**

**Review Director job description and begin performance review**

No further progress in collecting board director review documents of the library director.

**Adopt 2025-2026 Budget – Reopen Budget Meeting**

Chair E. Carlstrom reopened the budget meeting at 7:14. Business Manager L. Steppan presented the 2025-26 Budget. No changes were proposed to the budget as approved by the budget committee.

***Steve Recca moved to approve the 2025-26 Budget. Motion seconded by Erik Carlstrom. With no further discussion, the motion passed unanimously.***

**Review 2025-2026 Board Calendar**

The board calendar for 2025-2026 was distributed and reviewed by members present. No changes were made to the calendar.

**Review Goals**

As two board members were absent from the June meeting, this business item was tabled until July.

**REPORTS**

**Chair – E. Carlstrom**

Nothing to report.

**Director – C. Rea**

C. Rea indicated that after taking tentative steps to begin the process of bidding out the front door replacement separately from the meeting room design and build, he finally made contact with the principal architect at Robertson Sherwood. Design work is back underway and this will negate the need for separate door bids, for now.

The reader board will remain static until a flat concrete pad can be installed on either side to ensure safe safety when using a stepladder to change out letters. Until then, the sign will direct patrons to check the calendar on the library website.

Summer Reading Programs are ready to roll, with the kick-off for all levels (from Pre-K to adult) on Saturday, June 14th.

**Financial – L. Steppan**

The April financial report was distributed with the board packet material.

**Foundation & Grants – C. Rea**

Nothing to report.

**Friends – J. Moore**

No report.

**LCOG – S. Recca**

The LCOG budget meeting was held on Monday, June 9th. The executive committee recommended budget adoption ($85M,) though the future of the monies are very much in question due to issues at the federal level.

**POLICY REVIEW**

None discussed.

**FOR THE GOOD OF THE ORDER**

C. Rea’s youngest turns 21 at midnight after the board meeting. E. Carlstrom’s daughter hit her first home run. S. Recca’s son earned his MBA from Vanderbilt and won a leadership awared.

**SUGGESTIONS FOR NEXT MEETING**

None.

Chair E. Carlstrom adjourned the meeting at 7:40pm.

Respectfully,

Colin Rea, Library Director